



# CLONCURRY STATE SCHOOL P-12

'Excellence in Education in the Outback'

## YEAR 11 / 12 SUBJECT LEVIES AGREEMENT - 2025

Surname:

First Name:

Year level:

In accordance with the Education (General Provisions) Act 2000, the cost of providing instruction, administration and facilities for the education of students enrolled at State schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.

**Cost of consumables i.e., booklists and resource schemes are to be met by the Parent / Carer.**

In Year 11/12, students can study General and/or Applied subjects. Subjects marked with an asterix \* are General subjects. Students must study at least 4 General subjects if they wish to qualify for an Australian Tertiary Admission Rank (ATAR) score at the end of Year 12. Achieving an ATAR is the most direct path from school to university. Additional subjects can be studied through Cairns, Charters Towers and/or Brisbane School of Distance Education (SDE). Due to the high literacy demands of SDE, high achievement in Year 10 English/Maths is a prerequisite.

- Levies apply to all Senior subjects for consumable items such as activity booklets, student printing, folders and subject-specific resources (e.g., art equipment, cooking ingredients). Please see Annual Subject Levy for costs.
- If you elect not to participate in the Student Resource Scheme, an itemised list of required items will be provided to you. You will be required to purchase all items on the list for your student to fully participate in the curriculum for each subject.
- Please be advised that Distant Education (DE) Subjects/Courses Fees are set by the provider and must be paid by the end of Week 2, 2024 to ensure enrolment. The subject cost will be advised by SDE, please see BSM. All students enrolling in Distance Education subjects must be part of the Cloncurry SS P-12 Laptop Program.

SUBJECTS		ANNUAL LEVY
Line 1 English - <i>Compulsory</i>	General English *	NIL
	Essential English	NIL
Line 2 Maths - <i>Compulsory</i>	General Mathematics *	NIL
	Essential Mathematics	NIL
	DE – Subject/Course:	TBA
Line 3 Please tick one (1) subject	Business *	NIL
	Sport and Recreation	NIL
	DE – Subject/Course:	TBA
Line 4 Please tick one (1) subject	Biology *	NIL
	Social and Community Studies	NIL
	DE – Subject/Course:	TBA
Line 5 Please tick one (1) subject	Hospitality Practices	\$160
	Furnishings	\$200
	DE – Subject/Course:	TBA
Pastoral Care - <i>Compulsory</i>	Life Skills	NIL
Required Items	Student Diary	\$15
Laptop Levy	Includes laptop, warranty, anti-virus software, subject specific software, and USB.	\$200
<b>TOTAL FEES PAYABLE IN 2025</b>		<b>\$</b>

I agree with my son's / daughter's subject selections and agree to pay the subject fees as indicated above. I accept that the school may vary course offerings subject to class numbers and resources.

PARENT / GUARDIAN SIGNATURE: \_\_\_\_\_ STUDENT SIGNATURE: \_\_\_\_\_ PLEASE

PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_



# Cloncurry State School P-12 Student Resource Scheme Participation Agreement Form

## **PART B:** STUDENT RESOURCE SCHEME PARTICIPATION AGREEMENT

The Student Resource Scheme (SRS) provides parents with a convenient and cost-effective way to access educational resources their children need for school. These resources supplement the school's resources and enhance students' learning experience at school.

At Cloncurry State School P-12 we have developed a very cost-effective annual SRS charge for the whole of your child's high school education that covers the resourcing charges for Years 7 to 12. Details will be provided annually of the breakdown of these costs.

The scheme may be split into two components:

1. A whole of school component which is common to all students depending on their year level.
2. Specific goods and services consumed by your child which are related to individual subjects undertaken by your child.

**YES** – I wish to participate in the Student Resource Scheme in **2025**. I have read and understand the Terms Conditions of the scheme (see reverse) and agree to abide by them and to pay the participation fee in accordance with the selected payment arrangement below.

**NO** – I do not wish to participate in the Student Resource Scheme in **2025**. I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them.

**PART C: PARENT ACCEPTANCE AND PAYMENT PLAN OF STUDENT RESOURCE SCHEME**

Name:			
Parent Signature:		Date:	
Student Given Name	Student Surname	Year Level	FEE
			\$
<b>Total</b>			\$

**PAYMENT ARRANGMENT**

I wish to make **full payment now** as a single payment of the total amount above.

**INSTALMENTS:** I wish to make instalment payments, during the first two weeks of the first three terms in the following proportion of the total amount:

TERM 1: \$ \_\_\_\_\_ TERM 2: \$ \_\_\_\_\_ TERM 3: \$ \_\_\_\_\_ or as negotiated with the school.

I agree to make payment by the due dates and I understand that any failure to make payments by these dates may result in debt recovery action being undertaken including, where warranted, referral to an external debt collection agency at my expense. I understand my student will not be permitted to participate in optional school activities if my payment arrangement falls into arrears.

School Use Only: Negotiated instalments approved: \_\_\_\_\_ Position: \_\_\_\_\_

**PAYMENT METHOD**

Q Parent / BPOINT\*       EFTPOS (Credit/Debit Card)       Cash or Cheque  
 School Bank Account      BSB: 084 - 614      ACCOUNT: 1023 - 6929

\*Online through QParents / BPOINT or see your school's website. When paying by BPOINT, please use the Customer Reference Number (CRN) and Invoice Number printed on the Invoice received from the school. If unsure of your CRN, please contact the school.

## Terms and Conditions of the Student Resource Scheme

### Privacy Statement

The Department of Education collects this information in accordance with section 51 of the *Education (General Provisions) Act 2006* ("the Act") in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery.

### Definitions

1. Reference to a "parent" is in accordance with the definition in the Act and refers equally to an independent student.

### The Student Resource Scheme (SRS)

2. The cost of providing instruction, administration and facilities for the education of students enrolled at state schools is met by the State.
3. The school is not responsible for providing textbooks, in-class consumables and personal resources for students.
4. The SRS enables parents to access certain resources, as detailed by the school, for an annual fee.
5. Participation in the SRS is optional: parents are under no obligation to participate.

### Textbook and Resource Allowance (TRA)

6. The State provides the TRA annually to parents of eligible secondary students to assist with the costs of education.
7. The TRA is paid to the school based on enrolment data and will reduce the cost of participating in the SRS.
8. Parents who choose NOT to participate in the SRS and whose children are eligible for the TRA have the option to receive the TRA as a credit to their child's school account or directly from the school.

### Parents and Citizens' (P&C) Association support of the SRS

9. All parents are invited to participate in the annual meeting of the P&C Association at which the income and expenditure report is presented and the proposed SRS inclusions and fees are tabled for approval.

### Parents experiencing financial hardship

10. Principals may vary payment options and/or waive all or part of the participation fee for parents experiencing financial hardship.
11. Parents experiencing financial hardship who wish to participate in the SRS should contact the Principal to discuss options.
12. The onus of proof of financial hardship is on the parent.
13. The school may require annual proof of continuing financial hardship.
14. All discussions will be held in the strictest confidence.

### Parents participating in the SRS

15. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
16. [An] invoice/s for the amount of the annual participation fee will be issued to the parent providing consent to participate in the SRS.
17. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
18. Parents must notify the school before the invoice due date if they intend to cease their participation in the SRS in any year.
19. Where a parent chooses to participate, they are agreeing to pay the annual participation fee, in accordance with the payment frequency option selected on the form. There is no provision for part-participation.
20. All SRS resources provided for the student's temporary use remain the property of the school and must be returned when requested by the school or if the student leaves the school.
21. Parents are responsible for ensuring that any SRS resources provided for the student's temporary use are kept in useable condition. Where an issued item is lost, not returned, or negligently damaged, parents will be responsible for payment to the school of the value of the item or its repair.
22. Parents must inform the school if items on the list of resources are not received.
23. Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's [Debt Management procedure](#). In such cases, the Principal may:

- withdraw the student's participation in the SRS
- require the return of items provided by the SRS
- withhold the provision of any further items under the SRS
- refuse participation in the SRS where participation fees are overdue from the previous year(s), and/or
- exclude the student from optional, non-curricular activities and/or
- initiate debt recovery action.

### Parents NOT participating in the SRS

24. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
25. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
26. Where a parent has previously indicated that they will participate in the SRS, but wishes not to participate in any year(s), the parent must notify the school prior to the invoice due date of their intention to cease participation.
27. Parents who choose not to participate in the SRS are responsible for providing their child with all items that would otherwise be provided by the SRS. School-produced resources (e.g. Student Diary) will be available for separate purchase from the school for non-participants.

### Operating the SRS

28. Schools will provide all parents with a list of resources provided by the SRS to enable parents to assess the cost effectiveness of participation.
29. Schools will also provide non-participating parents with detailed lists of resources to supply for their child.
30. All items included in the SRS must be able to be independently sourced by parents who choose not to participate in the SRS, either from a third party supplier or by purchasing a school-specific resource (such as a diary or workbook) from the school.
31. Schools may distribute information and invoices to parents in the year preceding the SRS but invoices must not be due before the end of the first week of term 1 of the SRS year. All invoices must have a minimum of 30 for payment.
32. Parents must be given the option annually to choose not participate in the SRS.
33. In return for payment of the participation fee, the SRS will provide participating students with the resources and materials as outlined in the school SRS documents.
34. SRS moneys received are to be expended only on student resources outlined in the school's SRS and must not be expended on other items or used to raise funds for other purposes.
35. As the SRS operates for the benefit of participating parents and is funded primarily from participation fees, the school retains control of the resources and determines the rules around their availability to non-participants.
36. A student entering the school during the school year is entitled to pay a pro-rata fee to participate.
37. Where participation fees have been paid and a student leaves the school during the year, schools must determine if parents will be eligible for a pro-rata refund. This calculation will also take into account any pro-rata allocation of the TRA (if eligible) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, parents will be liable to pay this balance of funds.
38. The replacement cost of any resource will be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school, as detailed on the annual SRS information provided to parents.
39. Schools may initiate debt recovery action in accordance with the debt management procedure where a parent has an outstanding debt



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